



Warrant Officers Heritage Foundation

462 Herndon Pkwy, Suite 207, c/o USAWOA

Herndon, Virginia 20170-5235

Board of Directors (BOD) Meeting, October 24, 2008, Aberdeen, MD

Called to order: at 1017 hours in conjunction with the USAWOA Annual Meeting at the Holiday Inn, Aberdeen, MD, by Chairman Markle, followed by the Pledge of Allegiance, invocation by Mr. Hess, and a moment of silence to remember our fallen warrant officer heroes and all others in harm's way.

Presentation of flags: Director Ben Gottfried presented each member of the BOD with miniature United States, U.S. Army and WOHF Flags with tabletop stand. These flags were well received and appreciated.

Quorum: was validated by attendance of the following:

Richard C. Markle, CW5, USA Ret, Chairman of the Board

Alfred E. Cox , CW3, USA Ret., Vice Chairman of the Board

David P. Welsh, CW5, USA Ret, President and Director

Thomas Piatti, CW5, USA Ret, Secretary and Director

Ronald J. Whalen, CW4, USA Ret, Treasurer and Director

Donald (Woody) Woodruff, CW5, USA Ret, Director

Ben Gottfried, CW2, USA Ret, Director

Don Hess, CW4, USA Ret, Historian Emeritus and Advisor (ExOfficio Member without vote)

Franklin D. Meeks, CW5, USA Ret, Web Editor (ExOfficio Member without vote)

Minutes of the September 29, 2007, meeting: were received electronically by the BOD. A motion to accept the minutes was made by Treasurer Whalen, seconded by Director Cox and unanimously approved by the BOD. (see encl. 1).

Treasurer's Report: The BOD reviewed Treasurer Whalen's financial report and donations listing dated October 9, 2008, (see encl. 2) Director Woodruff remarked the donation listing identifies individuals who are eligible for WOHF Coins and recommended Director Gottfried maintain a coin inventory, which he agreed to do. A motion to accept the Treasurer's report, subject to audit, was made by Director Gottfried, seconded by President Welsh, and so moved by Chairman Markle.

Annual Audit Report: The BOD reviewed the annual audit report. Chairman Markle requested Treasurer Whalen contact the auditor to change columns "profit and loss" to revenue and expenses" in future audits since we are a non-profit foundation.

OLD BUSINESS:

Annual Report to the State Corporation Commission: Report was completed and mailed in June 2008. The \$25 Corporation Renewal fee was mailed directly to the VA SSC in June 2008 by Treasurer Whalen. (Copy of the report was furnished by email to all Directors)

Telling the Warrant Officer Story:

a. In an effort to continue work on this goal, on behalf of the Foundation, President Welsh prepared a 90th Birthday of the Army Warrant Officer article and sent it to numerous military organizational magazines in June and July. Several military-related magazines recognized the occasion.

b. An 8-page feature "*WARRANT The legacy of Leadership as a Warrant Officer - 90 Years of Technical Expertise in the Army,*" was published in the Summer 2008 ON POINT - The Journal of Army History of the Army Historical Foundation (AHF) (see note). Shorter versions were published in ARMY AVIATION magazine of the Army Aviation Association of America, THE OFFICER magazine of the Reserve Officers Association, and the NEWSLINER of the U. S. Army Warrant Officers Association. (Note: The AHF contributed \$300 for the feature article to the Warrant Officers Heritage Foundation)

c. Also with our assistance, "*Fort Monroe's little-known history: Birthplace of the Army Warrant Officer,*" by CW5 Dennis Erickson, CWO Leader Development at Training and Doctrine Command (TRADOC), was published in the July 25th edition of the Fort Monroe CASEMATE newspaper.

Restatement of the Electronic motions and voting results:

a. Motion by President Welsh on October 10, 2007, to adopt the vendor's design as the WOHF Official Logo. Seconded by Secretary Piatti and unanimously approved by the BOD.

b. Motion by President Welsh on November 7, 2007, to adopt a Marketing Plan for Stimulating and Recognizing Donations to the WOHF and for Director Gottfried to purchase and be reimbursed for WOHF Coins. Seconded by Treasurer Whalen and unanimously approved by the BOD.

c. Motion by President Welsh on December 12, 2007, to purchase 12 Flag Streamers with total cost and shipping not to exceed \$250.00. Seconded by Treasurer Whalen and unanimously approved by the BOD.

d. Motion by President Welsh on April 4, 2008, to purchase an additional 12 Flag Streamers with total cost and shipping not to exceed \$250.00. Seconded by Treasurer Whalen and unanimously approved by the BOD.

e. Motion by President Welsh on May 1, 2008, to share one third of the cost (\$167.00) with the USAWOA and USAWOASF for an ad in the PFCU Foundation Gala Program. Director Cox seconded and unanimously approved by the BOD.

f. Motion by President Welsh on October 13, 2008, to appoint Messrs. Hess and Meeks as ExOfficio members of the Board of Directors without vote. The motion was seconded by Treasurer Whalen and unanimously approved by the BOD.

g. Motion by President Welsh on October 13, 2008, to Raffle off a hard cover WARRANT – The Legacy of Leadership as a Warrant Officer history book as a fund raiser at the 36th USAWOA Annual Meeting with the price of tickets of \$1 dollar for one, \$5 dollars for six. Motion was seconded by Treasurer Whalen and unanimously approved by the BOD.

Charitable auto donations: The BOD re-visited the 2007 recommendation by CW5 (Ret) Ray Bell to align the WOHF with <<https://www.auto-donation.com>> for fund raising purposes. The BOD discussed the pros and cons of this endeavor, to include the fact that the majority of charities using this service are medical rather than military organizational. It was decided this service was not in the best interests of the WOHF. A motion to drop this recommendation was made by President Welsh, seconded by Director Gottfried and unanimously approved by the BOD.

NEW BUSINESS:

WOHF 2009 Budget: Treasurer Whalen provided the BOD with a proposed budget, based on prior year historical revenue and expenses. The BOD reviewed the proposal and discussed the fact that we would soon reach the goal of \$32,000.00 for the Historical Garden at the Museum of the U.S. Army; however, more funds are needed for future displays. A motion to accept the proposed budget was made by Secretary Piatti, seconded by Director Cox and unanimously approved by the BOD.

Proposed Bylaws Changes (see encl 3): In an email to the BOD on October 14, 2008, President Welsh provided a "marked-up" version of a proposed change to the WOHF BY-LAWS to drop multiple titles and correct administrative errors. After substantial discussion by the BOD, President Welsh made a motion to adopt these BY-LAW changes, which was seconded by Treasurer Whalen and unanimously approved by the BOD.

Update for the USAWOA 36th Annual Meeting of the Members on October 22, 2008 (copy furnished by email) President Welsh was allotted 10 minutes to update the USAWOA members present at the AMM and provided this update to the BOD for information purposes.

Status of the USAWOA Chapter Challenge Campaign: (preliminary info furnished by email, see Chapter Challenge slide in the update briefing to USAWOA 36th AMM)

External support of the Foundations Goals: In coordination with the Foundation, the Hampton Roads Chapter with efforts by both USAWOA members & non-members) is endeavoring to support a permanent display in Casemate Museum at Fort Monroe based on the origins of the WO in the Mine Planter Service of the Coast Artillery Corps. They are also planning to dedicate this display during on the WO Corps Birthday event on July 9, 2009. A motion to send a letter to the USAWOA Hampton Roads Chapter offering our congratulations and support of their efforts to establish a Warrant Officer exhibit at the Casemate Museum, Fort Monroe, VA, was made by President Welsh, seconded by Treasurer Whalen and unanimously approved by the BOD.

National Museum of the U. S. Army status: (info furnished by email) The BOD discussed a meeting with the Army Historical and Museum staffs about the Memorial to Fallen Warrant Officers. It was agreed that the meeting must be scheduled for the spring of 2009. President Welsh will set-up the meeting. Several BOD members remarked they would attend.

PayPal Online Donations Proposal: President Welsh provided information regarding PayPal's donation service for charitable organizations. The BOD discussed this possibility, with Secretary Piatti remarking that PayPal is an eBay company that is reputable, regulated and used worldwide primarily for on-line auctions. The BOD agreed that establishing such an account would be positive and would take some of the accounting workload off the USAWOA Bookkeeper. The consensus of the BOD was to apply to PayPal for a reduced merchant charity account and to establish such an account if the terms were reasonable.

Continuity of Operations Plan (COOP): The COOP was provided to the BOD by email on October 14, 2008, (see encl 4) and an annual review was completed. A motion to accept the COOP was made by President Welsh, seconded by Director Gottfried and unanimously approved by the BOD.

"WO HERITAGE SUPPORTER" flag streamers and WOHF Special Coins: Due to diminishing balances, a motion was made by President Welsh to purchase additional flag streamers to award to USAWOA organizations contributing \$250 or more, with total cost and shipping not to exceed \$500.00, seconded by Treasurer Whalen and unanimously approved by the BOD.

Preserving Our Army Warrant Officer History

Other new business:

Donation of WARRANT – *The Legacy of Leadership as a Warrant Officer* history books was discussed. Potential candidates are the Pentagon Library, the Warrant Officer Career College or the Conrad Technical Library at Fort Rucker, and Army Historical Center or Army Historical Foundation at Carlisle Barracks, PA. We currently have five (5) hard cover books on hand.

2009 BOD Meeting: It was suggested the meeting be held during the Columbus Day weekend or a date to be determined in October 2009 at Gettysburg, PA. All agreed this would be convenient location for travel.

Election Year: 2009 is a WOHF Election Year and Dave needs a tickler for nominations.

Session Recessed: A motion to remain in session by electronic means was made by Treasurer Whalen, seconded by President Welsh, and approved. Date and time will be at the call of the Chairman or at the request of the President. The BOD agreed to quarterly and/or mid-year conference calls, provided the agenda and read-ahead materials are emailed in advance. Secretary Piatti can provide a 1-800 conference call number to the BOD. Meeting concluded in peace and harmony at 1315 hours.

Respectfully submitted:

Approved:

Thomas Piatti
CW5, AG, USA Retired
Secretary

Richard C. Markle
CW5, AG, USA Retired
Chairman of the Board

Enclosures:
As stated in the body