



WARRANT OFFICER HISTORICAL FOUNDATION
5 Key Oak Drive
Poquoson, Virginia 23662-2057
A Non-Profit 501 (c) (3) Public Charity
Preserving U.S. Army Warrant Officer History™

BOARD OF DIRECTORS (BOD) CONFERENCE CALL JANUARY 17, 2019

Called to order: at 2:01 p.m. by Chairman Markle.

Quorum: the teleconference was validated by attendance of the following:

Richard C. Markle, CW5, USA Ret, Chairman of the Board
Gary R. Nisker, CW5, USA Ret, Vice Chairman of the Board
David A. Ratliff, CW5, USA Ret, Acting Vice President and Historian
Thomas A. Piatti, CW5, USA Ret, Secretary and Director
Donald W. (Woody) Woodruff, CW5, USA Ret, Treasurer and Director
Franklin D. Meeks, CW5, USA Ret, Director
Albert G. Curving, CW5, USA Ret, Director

Ben Gottfried, CW2, USA Ret, Director, was absent.

Secretary's Report:

Chairman Markle called for a motion to approve the November 15, 2018, meeting minutes that were provided via email to the Board. Motion to approve was made by Vice Chairman Nisker, seconded by Director Curving and approved by the BOD.

Treasurer's Report: Chairman Markle called for a vote to approve the Treasurer's preliminary report provided via email to the BOD. Vice Chairman Nisker motioned to approve the Treasurers report, subject to audit, seconded by Director Meeks and approved by the BOD. Treasurer Woodruff stated a completed report would be deferred until February due to the late receipt of end of year statements.

Unfinished Business:

- WOHF Website – Director Meeks is working with CW3 Michael Brent (Keystone Chapter) with the view of transitioning the present WOHF website to Word Press. In fact, Michael developed a sample WOHF site in which a link was provided to BOD members for viewing, which several BOD member had reviewed. The consensus was that Michael had done a tremendous job developing this modern looking site. Michael has agreed to volunteer his time and stated transitioning content would take about 40 hours. Upon discussion, Director Curving motioned to allow Director Meeks to work with Michael to transition the website to Word Press with expenses not to exceed \$300.00. The motion was seconded by Vice Chairman Nisker and approved by the BOD.

- Four Large Paver Bricks Purchase – Treasurer Woodruff recommended we defer action on this project pending a meeting with the NMUSA on June 13, 2019. His reasoning - last year the NMUSA developed additional organizational sponsorship/fundraising programs, such as

the sponsorship of a benches, tribute plaques, theater seats, etc. At this meeting, we can develop a 2019-2020 plan to recognize history of the WO Cohort through our donations to the NMUSA. After discussion, the Board concurred with this approach.

- Casement Museum Update – Treasurer Woodruff stated that in the spring he will ramp up communication/coordination between the Pocomoke, MD, Bench Company and the Fort Monroe Authority on placement of the commemorative Bench. Additionally, in 2019 action must be taken to deliver “Let Go Print” #100 donated by CW4(R) Ron Whalen and in the possession of Chairman Markle, to the Casement Museum. Presently, the Casemate Museum is displaying a “Let Go Print” loaned to them by Treasurer Woodruff.

- Acquisition of Quiet Professional Painting – Secretary Piatti reported that this topic was not an agenda item during the USAWOA December 2018 EXCOM meeting. He recently contacted USAWOA President Joe Consiglio and Executive Director Jack Du Teil requesting this topic be added to the USAWOA EXCOM agenda for discussion during their January 26, 2019, meeting.

- Update of By-laws – This action continues as a work in progress as a substantial amount of review of our documents and compliance with Virginia law is required. However, to speed up one issue, a motion was made by Director Meeks to amend our bylaws to allow voting by proxy, seconded by Vice Chairman Nisker and approved by the BOD.

- Input for History Book, Volume 3 – Discussion continues - since internet and social media sites are commonly used to post historical events, is a third history book warranted? Many 100th Anniversary Commemorative events/photos were captured on several USAWOA National, Chapter and 100th Anniversary Commemorative FaceBook sites, along with “A Centennial Tribute” of 17 branch narratives compiled by CW5 John Robinson. Further, it was noted by the USAWOA EXCOM that CW5 Phyllis Wilson (Ret) is developing a coffee table book.

- Continuity of Operations Plan (COOP) – We have completed the transfer of and access to on-line WOHF financial and website accounts. Upon election of a new WOHF President and BOD Members, the COOP will be updated by Secretary Piatti.

New Business:

- Motion to Donate Dave Welsh’s Quiet Professional Print to the AG Museum –

Secretary Piatti motioned the WOHF donate “The Quiet Professional” Print #399, acquired from the estate of Dave Welsh, to the Adjutant General Museum at Fort Jackson with shipping costs not to exceed \$200.00, seconded by Treasurer Woodruff. Discussion: Acting VP Ratliff has coordinated with CW5 Jacques Nixon (AG CCWO) who agreed to accept the print for local coordination and display in the AG Museum. The motion was unanimously approved by the BOD.

- Treasurer Woodruff motioned to approve funds in the amount of \$181.74 to reimburse the USAWOA for credit card fees and postage, seconded by Vice Chairman Nisker and approved by the BOD.

- Director Curving motioned to approve the WOHF Donation Acknowledgement Letter (provided via email), seconded by Director Meeks and approved by the BOD.

- Nomination Committee Report, Scoring of and Nomination of Board Candidates.

The Nomination Committee received eight candidate applications by the cut-off date of December 31, 2018. Using the WOHF Director Candidate Evaluation Matrix provided by Director Curving, each Board member provided their individual score which was compiled by “stacking” a Tally Table. The final ranking from top to bottom:

Jack Du Teil
John Robinson
Robert Cooper
James Zamarripa
Jermain Williamson
Keith Prather
Craig Randall
Jordan Kinsey

Secretary Piatti will prepare a Selection Notification and Acceptance Letter for dispatch to Jack, John and Bob for email notification by Vice President Ratliff.

Session Recessed: A motion to adjourn and remain in session by electronic means was made by Director Meeks, seconded by Vice Chairman Nisker and approved by the BOD. Next teleconference is at 2 p.m. on February 21, 2019. Meeting concluded at 3:14 p.m.

Respectfully submitted:

Approved:

Thomas Piatti
CW5, AG, USA Retired
Secretary

Richard C. Markle
CW5, AG, USA Retired
Chairman of the Board

These minutes were approved by the BOD at the February 21, 2019 BOD meeting.